



BINARY UNIVERSITY
MANAGEMENT & ENTREPRENEURSHIP

Malaysian International

ATTACH
PHOTO

BINARY UNDERGRADUATE SCHOOL APPLICATION FOR ADMISSION

Instructions:

1. Please complete ALL sections in this form using **BLOCK LETTERS**.
2. Enclose certified true copies of all supporting documents with this completed and signed application.
3. This application is the property of Binary University. Supporting documentation will NOT be returned.
4. For more information on admission or application procedure, please visit our website at www.binary.edu.my

Section A - Personal Details

Have you previously applied or studied at Binary University? Yes No If yes, your student id is:

Title: Mr Mrs Ms Miss Gender: Male Female Date of birth:

Full name:
(as in NRIC/passport)

Family name / Surname:

NRIC / Passport no.: Marital Status: Single Married Other

Nationality:

Home Phone: Mobile:

Email(s):

Correspondence address:

(address for the University to post/mail all correspondence)

Town / City: Postcode:

Country:

Permanent Home address:

(if different from above and should not be the same as your agent)

Town / City: Postcode:

State: Country:

International Student Pass Details: For international students only

Do you hold a valid Malaysian visa / pass? Yes No If yes, indicate the type of visa / pass:

(e.g. social visit / student / dependent / diplomatic / MM2H / employment pass)

Visa / pass expiry date: Passport expiry date:

Section B - Program Details

Please state the programme(s) you would like to study at Binary University.
(refer to the prospectus or Binary University website for the list of programmes offered)

Programme name (e.g. BA (Hons) in Accounting, Diploma in Accounting etc.)	Intake Month	Intake Year
1.	:	:
2.	:	:

Section C - Academic Qualifications

Name of qualification	Name and state/country of school	Date commenced & completed	Result / Grade
e.g. SPM/O-Level Year 12: STPM/A-Levels/Pre-U	e.g. Binary University, Selangor, Malaysia. Binary College, Kuala Lumpur, Malaysia.	e.g. Jan 2014 - Nov 2016	CGPA: 3.0 / 3.5
:	:	:	:
:	:	:	:

Are you applying for credit transfer? Yes No Have you applied before in Binary University? Yes No

Section D - Parents / Guardian information

Full name:

Home Phone: Mobile:

NRIC: Passport no.:

Permanent Home address:

Town / City: Postcode:

State: Country:

Section E - Medical / Disability Needs (if applicable)

Do you have a disability, impairment or long-term medical condition which may affect your studies? Yes No
If yes, please provide the relevant medical documentation upon this application which will enable us to provide reasonable adjustments to support you in your studies. Disclosure of this information is treated confidentially and will not be used to disadvantage you.

Section F - Accommodation & Arrival Arrangement

Do you require Binary University to arrange your accommodation? Yes No
(if required, please complete and submit the accommodation application form at least 8 weeks before intake begins)

Do you wish for Binary University to fetch you from the airport? Yes No
(only applicable for new international applicants)

- Note:**
- This service is not available to students who are on Social Visit Pass and who enter Malaysia other than Kuala Lumpur International Airport (KLIA) or KLIA 2.
 - Notice for airport pick-up must be given at least 7 working days in advance of arrival by completing and sending the flight arrival details by email or fax.

REFUND POLICIES AND PROCEDURES

A. APPLICABLE TO ALL STUDENTS

1. I hereby agree that the Registration Fee paid is strictly NON REFUNDABLE under any circumstances.
2. I hereby agree that the University will refund the following: Personal Bond (international students) and Hostel Deposit provided that no regulations have been breached and I do not have any outstanding fees with the University.
3. I hereby agree that at all times it is imperative that all rules and regulations are strictly adhered to, failing which the University shall forfeit Refundable Deposits.
4. I hereby agree that in the event I fail to settle my fees in accordance with the respective due date, I shall be liable to pay penalty charges that shall be levied according to the University Policy.

B. APPLICABLE TO MALAYSIAN STUDENTS ONLY

A Malaysian student who has paid on a yearly payment or semester basis who decides to withdraw from a programme will be treated in the following ways:

1. In the event that a refund is requested before the course begins: Registration fees will be forfeited.
2. In the event that a refund is requested within the 1st week of commencement of classes: Same as (1) above plus 50% of one semester will be forfeited.
3. In the event that a refund is requested after 1 week of commencement of classes: Same as (1) above plus 100% of the first semester fees will be forfeited.

C. APPLICABLE TO INTERNATIONAL STUDENTS ONLY

1. I hereby agree that all initial visa and tuition fees paid as stipulated in the Letter of Acceptance / Conditional Letter of Offer / Conditional Letter of Acceptance are strictly NON REFUNDABLE.
2. In the event that a refund is requested before the course begins, Registration fees and International Administration fees and 25% of tuition fees will be forfeited.
3. In the event that a refund is requested upon arrival in Malaysia after having been cleared from the Immigration, same as (2) above plus 50% of one semester fees will be forfeited.
4. In the event that a refund is requested upon commencement of class. Same as (2) above plus 100% tuition fees will be forfeited.
5. I hereby agree to remit with immediate effect all initial tuition fees payable to the University upon my visa being approved and I being notified of the same, prior to arriving at the University.

D. APPLICABLE TO SCHOLARSHIP STUDENTS ONLY

1. I hereby agree to accept the Binary Scholarship based on the terms and conditions in the scholarship form.
2. I understand that the scholarship applies for the tuition fees only. ALL other fees are to be borne by me.
3. I hereby agree that the University has the right to revoke my scholarship if I do not fulfill the terms and conditions contained in the scholarship agreement.
4. I hereby agree that in the event, I choose to leave the University prematurely, I agree to pay back the full fees based on the non scholarship scheme failing which legal action will be taken against me.

E. APPLICABLE TO HOSTEL STUDENTS ONLY

1. I hereby agree to accept the Binary Hostel Contract based on the terms and conditions in the hostel application form.
2. I hereby agree that as a tenant, I am required to stay for at least one year (12 calendar months) after which I am free to terminate the tenancy agreement by providing at least 3 months notice prior to leaving. The deposit is refundable less any damages or outstanding bills.
3. I hereby agree that in the event, I decide to leave hostel earlier than 12 months, my hostel deposit will fully forfeited.

DECLARATION BY STUDENT

I Hereby understand and agree that it shall be my responsibility to be aware and abide with all relevant and applicable rules and regulations of the University. I hereby declare that all information herein provided is complete, accurate, true to the best of my knowledge. I also agree that the University reserves the right to vary or reserve any decision in respect of my registration in the event that the said information is found to be untrue, incorrect or incomplete. I also agree that in the event the University shall forfeit the said fees, I shall not have any claim whatsoever against the University. I also agree that the University reserves the right to alter, amend, change or modify the current published fees and all fees payable shall be published fees at the time of payment.

Signature

To be signed by parents / guardian / sponsor if student is under 18

Signature

Date: DD / MM / YYYY

Date: DD / MM / YYYY

INTRODUCTION / RECRUITMENT

Please indicate who introduced you to Binary University Friend Agent Relative Binary Marketing Staff

Please specify name

FOR OFFICE USE ONLY

Application Status Conditional Offer Unconditional Offer

Remarks

Fullfillment of English Requirement Yes No

If YES, please specify

- Documents Submitted
- Offer Letter / Acceptance Letter
 - 2 passport-size photos (8 passport-size photos for international students)
 - Health Examination Report (for international students)
 - Photocopied IC / Passport (2 full set of photocopied passport for international students)
 - Certified SPM, STPM, 'A' Level, 'O' Level, IELTS, TOEFL, others

INITIAL FEES FOR LOCAL / INTERNATIONAL STUDENTS

Fees	Amount	Collected by	Receipt No.	Date
Visa Processing Fees	2,980			
International Admin Fees	1,960			
Registration	600			
Library Fees	200			

Recruited by Agent, Student, Marketing staff Yes No

If yes, please specify name of company / agent / marketing executive / student

Received completed form with full documents

Person in charge

Date: DD / MM / YYYY